

PUNJAB STATE ELECTRICITY REGULATORY COMMISSION
SCO 220-221, SECTOR 34-A, CHANDIGARH
(General Section)

Tender Notice

1. Sealed Tenders are invited from bidders upto 01.03.2019 (5.00 PM) to execute wooden partitioning work(different sizes) of Halls/Rooms in the office building (Site No. 3, Sector 18-A, Chandigarh) Partitions should be of top quality material such as ply/mica of Marino/ Bhutan Tuff/ Truewood/ Green/ Century make with glass (where required) of modi guard, saint gobain, triveni. The rates of doors & beading 'golas', which shall be polished as per the shade approved by the Commission should also be provided. Rates of locks of Godrej/Harrison/Link/Plaza/Dorma/Zone makes with handles, door closers of Universal/Godrej/Everest make and door stoppers of Enox/Ebco should be provided.
2. Interested bidder will deposit earnest money amounting to 2% of the quoted rate by way of Demand Draft in favour of Secretary, Punjab State Electricity Regulatory Commission while submitting their bid. The Vendor will complete the work within 45 days from the date of issue of the acceptance letter, failing which a penalty @ 0.5 % (of the total amount) for every week of delay will be imposed.
3. The bidders should check the website of PSERC i.e. www.pserc.in for any addenda/corrigenda to the notice/bidding documents till the date of submission of bids, and the bidders should incorporate the same in their documents.
4. The Tender will be opened by the tender committee in the presence of Tenderers or their representatives, who are required to be present on 04.03.2019 at 3:00 PM in the Commission's office.
5. The Commission has the right to accept or reject any bid without assigning any reason.
6. Any bid without requisite earnest money will not be considered.

7. Bids once submitted cannot be resubmitted, withdrawn or changed.
8. The tenderer shall bear all costs associated with the preparation and submission of his tender and the Commission shall in no case be liable for the same.
9. Each tenderer shall submit only one tender, either by himself or as a partner in a joint venture. A tenderer who submits or participates in more than one tender, will be disqualified.
10. The following documents shall accompany the tender:
 - a. Proof of deposit for earnest money.
 - b. Income tax clearance certificate
 - c. Copy of PAN.
 - d. Partnership deed or Registration certification of the firm or Certificate of incorporation of Company as the case may be.
 - e. Power of Attorney in case of joint venture.
 - f. List of similar works executed and/or in progress as on date of tendering along with documentary evidence.
11. Incomplete/tenderers not fulfilling any of the conditions specified above or otherwise are liable to be rejected without assigning any reason.
12. Conditional Tender shall not be accepted.
13. The Commission does not bind itself to accept the lowest rate tender and reserves the right of accepting any tender and the tenderer shall be bound to perform the work at the quoted rates.
14. Any post tender development/submission/correction shall not be entertained.
15. The Tenderer, whose tender is accepted, shall be required to furnish security at the rate of five percent of the cost of the work. The earnest money of the successful bidder will be converted to security deposit.
16. The successful bidder shall commence the work within 7 days of issue of acceptance letter.

Secretary, PSERC

MEMORANDUM

ANNEXURE-A

I/We hereby offer to execute for the Punjab State Electricity Regulatory Commission, Chandigarh the work, specified in the tender within the time specified in accordance with such conditions as applicable.

- a) General description : Wooden Partitioning work in the Office Buidling
- b) Earnest money : **Rs 2% of the quoted rate**
- c) Security deposit : Rs 5 % of the amount of work.

I/we hereby agree to abide by and fulfil all the terms and conditions of the contract annexed hereto and in default thereto, I agree that PSERC has the right to forfeit the Earnest Money.

A sum of Rs.....has been deposited as Earnest money, I/we agree that the full value of Earnest money will be forfeited without prejudice should I/we

- (i) withdraw or modify my/our offer during the period of validity or
- (ii) fail to sign the contract agreement after acceptance of the offer or
- (iii) fail to commence the work within 7 days of the issue of acceptance of my/our offer, otherwise, the said Earnest money shall be retained by PSERC towards security of the above memorandum.

Dated theday of20....

Signature of the Contractor:

Witness.....

Address:.....

Address.....

.....

.....

.....

.....

Occupation:

PhoneNumber.....

Phone Number:

The above offer is hereby accepted by me on behalf of.....

Signature of Contractor Dated the day of 20.....

ANNEXURE-B

A. CONDITIONS OF CONTRACT

1. The “Contract” means the documents forming the tendered offer and acceptance thereof consisting a binding contract between the Punjab State Electricity Regulatory Commission, Chandigarh and the contractor, the tender documents including the conditions, the specifications supplemented with instructions issued from time to time by the Commission shall be binding on the parties in the stated order of precedence. All these documents taken together with the tendered offer and its acceptance shall be deemed to form the contract and shall be complementary to one another.
2. The “Contractor” shall mean the individual or firm or company whether incorporated or not, undertaking the work and shall include the legal representative or the persons comprising such firm or company or the successors of such firm or company as well as the assignees of such individual or firm or company whose tendered offer has been accepted.
3. “Communication” between parties is the written and signed letters, notices, reminders, Memoranda and instructions.
4. The “Officer-in-charge” means the officer authorised by Punjab State Electricity Regulatory Commission, Chandigarh, who shall supervise the work and administer the contract with the assistance of his authorized subordinates who shall be in charge of the work and who shall sign the contract on behalf of the Punjab State Electricity Regulatory Commission, Chandigarh.
5. “The office shall mean the office of Punjab State Electricity Regulatory Commission, Chandigarh

Note : In interpreting these “Conditions of contract”, singular also means plural, male means female and vice versa.

B. ELIGIBILITY CONDITIONS

1. The bidder shall be in the business of providing the partition work for at least past three years continuously i.e. till the last date of the submission of the bid.

2. The bidder should have turnover of three times of bid amount in last three years out of which the turnover from partition work should be equal to the bid amount.
3. The bidder on the date of tendering should have satisfactorily completed as prime contractor at least one similar work equal in value of the quoted cost of work.
4. The Bidder should certify that they have rendered satisfactory performance during the last 3 years and the order / orders placed should not have been cancelled or closed by any department of Govt. or Public Sector undertakings or Private entity due to un-satisfactory performance and such persons whose orders/contracts have been closed or cancelled need not apply. Any suppression of material facts or discrepancy in this respect will lead to disqualification of the bid.
5. The bidder shall produce an affidavit that the information furnished with the bid documents is correct in all respects.
6. The bidder is required to have valid Goods & Service tax registration number.
7. The bidder shall be deemed to have carefully examined the terms and conditions before submitting the bid.

C. Miscellaneous

1. The bidder shall strictly comply with the terms and conditions of agreement. In case of violation of any of the terms, the agreement shall be liable for cancellation immediately.
2. Any dispute arising out of this agreement or that, which may arise in future, will be resolved by taking recourse to mutual settlement in the first instance, failing which the dispute will be subject to the jurisdiction of Chandigarh only. PSERC is entitled to withhold payment that is due to the contractor in case of dispute, till it is resolved.
3. The successful bidder shall furnish a Performance Security Deposit of 5 % of the value of the contract within seven days of letter of acceptance of bid in the form of irrevocable Bank Guarantee issued by any scheduled bank in favour of " Secretary, Punjab State Electricity Regulatory

Commission, Chandigarh " safeguarding the interest of PSERC in all respects.

4. The Firm shall not assign, transfer, pledge or sub-contract the performance or services without the prior written consent of the office of PSERC.
5. PSERC reserves the right to terminate the contract any time without assigning any reason whatsoever for which the contractor shall not be entitled to any compensation.'
6. Statutory deductions on account of taxes, fees, levies etc as applicable will be made.
7. Payment will be made within 30 days of successful completion of the work.

FORMAT FOR AFFIDAVIT

(On non-judicial stamp paper and shall be attested by
Notary) (To be submitted in Envelope-1)

I, son of Sh.....
resident of
aforesaid solemnly affirm and state as under:

1. That I am competent / authorized signatory of the Company / Firm to sign this declaration and execute this bid document.
2. I have carefully read and understood all the terms and conditions of the bid and undertake to abide to them.
3. The information/documents furnished along with the above bid form are correct and authentic to the best of my knowledge and belief. I am well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my bid at any stage besides liabilities towards prosecution under appropriate law

Place:

Signature & Name
of the authorized signatory of the
Bidder
with Seal of the Firm

Date:

BID

(To be submitted in Sealed Envelope - 2)

We hereby offer to do this work for
Rs...../(in number)
Rupees.....
.....(in words) per month inclusive of all
taxes, levies and other charges.

Signatures

Name of the Firm

Seal