

**VACANCY CIRCULAR**  
Recruitment Notice Reference No.66/2025/03

Applications are invited from eligible persons for filling up the post of Deputy Director/Finance on deputation/contract basis. The detail of qualifications, qualifying service and nature of experience prescribed for this post as per Punjab State Electricity Regulatory Commission (Appointment & Service conditions of Employees) Regulations, 2015, amended from time to time is as under :-

Name of the post	Eligibility Criteria
Dy. Director/ Finance (01 post)	<p>a) <b><u>Minimum Educational Qualifications</u></b></p> <p>Chartered Accountant/ Cost Accountant/MBA (Finance) or officer from IRS/IA&amp;AS/Indian Economic Service.</p> <p>b) <b><u>Qualifying Service</u></b></p> <p>Serving/Retired Officers of the Central/State Government or PSU under State/Central Government having experience of working on the post of Deputy Chief Accounts Officer (Dy.CAO)/Deputy Chief Auditor (Dy.CA) or its equivalent in the scale of Rs. 83600-203100 on regular basis.</p> <p style="text-align: center;">or</p> <p>Minimum 7 years' experience of working in the Central/State Government or PSU under State/Central Government on the post of Accounts officer (AO) or its equivalent on regular basis in the scale of Rs. 59900-189800.</p> <p style="text-align: center;">or</p> <p>Minimum 7 years' experience of working in Finance out of which minimum of two years' experience relating to financial management.</p> <p>c) <b><u>Nature of Experience</u></b></p> <p>Familiarity with electricity laws, regulatory affairs and latest development in the power sector. Preference shall be given to candidates with experience in tariff formulation, cost analysis, financial management.</p>

**Pay, Allowances and other terms & conditions**

The eligibility criteria, pay, allowances and other terms & conditions of the service for the post of Deputy Director/Finance will be as per Punjab State Electricity Regulatory Commission

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K.P.11



(Appointment & Service conditions of Employees) Regulations, 2015, as amended from time to time, available on Commission's website [www.pserc.punjab.gov.in](http://www.pserc.punjab.gov.in), under 'Regulations' tab. The selection will be made by the competent authority on the recommendation of the Screening-cum-Selection Committee keeping in view the suitability for the post on the basis of qualifications, qualifying service and nature of experience.

The term of appointment shall be as per the Regulations. The parent Department will forward the applications of eligible and interested candidates after due verification and whose services can be spared in the event of their selection, along with bio-data & ACRs for the last five years and information regarding pending and decided vigilance, disciplinary cases. An advance copy in the prescribed proforma must also be sent by the candidate applying on deputation. The candidates applying on contract should submit the applications in the prescribed proforma complete in all respect and supported by self-attested copies of all certificates related to educational qualification, qualifying service, and nature of experience.

Applications should reach to the Secretary, PSERC on or before 08/05/2025 (45 days from issuance of the advertisement). Applications will get rejected if not received in time and if not supported by documentary proof.

#### **PROFORMA OF APPLICATION**

Name of the post applied for.....

Name of the Applicant:.....

S/o/ D/o/W/o.....

Date of Birth\*.....

Present Address with telephone no.....

Permanent Address with alternate telephone no.....

Email ID: .....

Name of Office/Department where presently employed.....

Present post held.....

Date of appointment to the present post.....

Present Grade pay & scale of pay/lumpsum amount.....

Educational qualifications.....

Nature of experience : .....

Details of Employment: (Enclose a separate sheet duly authenticated by your signature, if the separate space below is insufficient)

Paste self  
attested  
passport size  
photograph  
here

K. P. 17



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K. P. 17

Name of the office/ Orgn.	Post held	Nature of appointment whether regular, ad-hoc, deputation, contract etc.	From-To (Dates)	Scale of pay and basic pay & GP/ Lumpsum amount	Nature of experience

\* The age of the candidate should not be more than 62 years on the last date of receiving application for the post on contract.

Signature of the Candidate

K.P.17  
Secretary