

PUNJAB STATE ELECTRICITY REGULATORY COMMISSION
PLOT NOT 3, SECTOR 18-A, MADHYA MARG, CHANDIGARH
(General Section)

Through Registered Post

To

1. Printing centre, 2235, Sector-21, Chandigarh.
2. Rajdhani Printers, 182/45, Industrial Area, Phase-1, Chandigarh.
3. Gogi press, 20 Industrial Area, Phase-1, Chandigarh.
4. Sterling Printers, Bay Shop No. 6, Sector-20-D, Chandigarh.
5. Azad Hind Store, SCO No.34, Sector-17-E, Chandigarh.
6. Raman Printers, SCO-51, Sector-24-D, Chandigarh.
7. Ankur Trading Co. SCO No. 52, Sector-24-D, Chandigarh.
8. Ajex Digital Printers, SCO No. 94-95, Top Floor, Sector-17 Chandigarh.
9. Efficient Printers, Plot No. 157, Industrial Area, Phase-1, Chandigarh.
10. Grahambells, SCO No. 1, Sector-34-C, Chandigarh.
11. M/s Sai Print Media, SCO 7-8, Sector-22-C, Chandigarh.
12. Ultra Printers, 9/508, Factory Area, Patiala.
13. Frontline Printers, 2101/02, Srihindi Bazaar, Patiala
14. Trinity Educational Aids, Books Market, Old Railway Road, Jalandhar-144004.

Memo.No.PSERC/Gen.Sec./546/4890-4908 Dated: 9/x/2020

Sub: Printing and Binding of Annual Report of Punjab State Electricity Regulatory Commission for the year 2019-20.

The Commission is to get 300 copies of its Annual Report for FY 2019-20, printed bilingually in Punjabi and English languages consisting of about 148 pages (excluding 2 pages) as per specifications detailed herein. Matter of Annual Report to be printed will be given to you through CS of Pen drive, duly typed in Punjabi and English. The rates should be quoted (excluding 2 pages) for per page and will be valid for a period of forty days. The rate/amount of GST chargeable for the job may also be mentioned separately. Printing of all pages of 300 copies of the Annual Report FY 2019-20 should be designated professionally by the printer. Punjabi version of annual report is to be given precedence over the English version.

Inner pages of the Annual Report are to be printed on 130 GSM art paper (matt finish) and the cover page on 300 GSM art card/paper (matt finish). The background of the cover page shall have a colored photograph (to be decided by the Commission) relating to the electricity sector and it shall also have the emblem of the Commission printed in the centre of the cover page. It may be ensured that before final printing of the Annual Report, the printed

version of the same is submitted as sample/proof for final approval from this office. The payment shall be made after the completion of the assignment.

You may accordingly send your lowest rates (quotation) for printing, binding & supplying the Annual Report of FY 2019-20 of the Commission as mentioned above latest by 02.11.2020 on 01:00PM positively. The quotations shall be opened at 03:00PM on the same dated. In case the due date and time happen to be a public holiday, the tenders shall be opened on the next working day at the same time and place. The bidders or their representatives may present at the time of opening the quotations. Quotations will be received by the Asstt. Director/GS, who will put his initials and will write date and time of receiving the tender on the envelope.

Terms & Conditions:

1. The payment shall be made after satisfactory completion of work which will be duly certified by DDO 90% payment of contract value will be paid along with taxes and duties and other statutory levies as per the LOI within 30 days against receipted Challans and submission of requisite document. The balance 10% payment shall be kept as performance Guarantee which shall be released on expiry of three months from the date of receipted challans and submission of requisite documents. The earnest money received against tender will be converted into security deposit at the rate of 3% of ordered value rounded off to a multiple of Rs. 10/- on the higher side.
2. The work will be completed within 45 days after the allotment of work. No extension will be given after stipulated time.
3. Superior quality work as per sample which can be seen at any time during office hours shall be ensured.
4. Any defective/inferior quality will be replaced without any extra cost.
5. EMD amounting to Rs. 1000/- in shape of DD in favour of Secretary, PSERC payable at Chandigarh be attached. Without EMD quotation shall be rejected. Earnest Money shall be forfeited in case of withdrawal/modification of an offer within the validity period, as required in the Tender Specification after opening of tender. In case of successful Tenders, Earnest Money shall be converted into security deposit and shortfall, if any shall be got deposited for faithful execution of Contract.

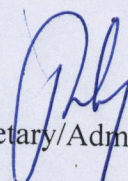
The following shall be exempted from depositing the Earnest Money:-

Public Sector undertakings owned by Punjab Govt./Central Govt./other State Govt. supplying material directly through units owned by them subject to submission of documentary evidence of Government ownership. This exemption shall not be available if the Tender is submitted for supply of material through private unit/manufacture.

6. The rates shall be inclusive of all taxes.
7. The offer shall be valid for 120 days from the date of opening of the tender enquiry.
8. Draft sample will be shown to Dir M&F within 30 days from the date of supply order.
9. Quotations should be on the letter head of the firm.
10. EMD will be put in one envelope clearly written EMD on the envelope and quotation and other terms and conditions in other envelope clearly written as quotation on the envelope.
11. Each firm will give a certification that they have not been blacklisted by any office.
12. Quotation received after due date and time will not be accepted.
13. Conditional quotation shall be rejected by the committee.
14. No interest shall be paid by PSERC on EMD deposited by the tender/bidder.
15. Accepting/rejection bids is the sole discretion of the accepting officer.
16. Final printing work will be taken after approval of the proof by this office.
17. Dy.Dir/M&F will be the consignee.
18. Any corrigendum/addendum will be uploaded on website of PSERC.

This issues with the approval of the Competent Authority.

Dy. Secretary/Admin



4904-08 CC:

1. AD/GS
2. Notice Board, PSERC.
3. Website, PSERC.
4. Dy.Dir/M&F, being indenting officer.
5. Standing Purchase Committee