

**PUNJAB STATE ELECTRICITY REGULATORY COMMISSION
SITE NO.3, SECTOR- 18 A, MADHYA MARG, CHANDIGARH-160018**

No.62/2023/09

VACANCY CIRCULAR

Applications are invited from eligible persons for filling up of the post(s) of Joint Director/Tariff , Joint Director/Gen.&RE, Sr. Private Secretary, Accounts Officer, IT Officer (01 post each) and 03 posts of Sr. Assistant on deputation/ contract basis. The detail of qualifications, qualifying service and nature of experience prescribed for these posts as per Punjab State Electricity Regulatory Commission (Appointment & Service conditions of Employees) Regulations, 2015, amended from time to time is as under:-

Sr No	Name of the post	Eligibility Criteria
1.	Joint Director (Tariff) (01 post)	<p>a) <u>Minimum Educational Qualifications</u> Degree in Electrical/ Mechanical/ Electronics & Communication/Electronics and Instrumentation Engineering.</p> <p>b) <u>Qualifying Service</u> Serving/Retired Officers of the Central/State Government or PSU under State/Central Government having experience of working on the post of Superintending Engineer or its equivalent in the scale of Rs.123100-209600 on regular basis.</p> <p align="center">or</p> <p>Minimum 6 years' experience of working in the Central/State Government or PSU under State/Central Government on the post of Executive Engineer or its equivalent in the scale of Rs.83600-203100 on regular basis.</p> <p align="center">or</p> <p>Minimum experience of 12 years of working in power sector out of which two years' experience in a senior assignment relating to Electricity laws, regulatory, commercial affairs, and other activities relevant to the working of the Commission.</p> <p>c) <u>Nature of Experience</u> Familiarity with electricity laws, regulatory affairs and latest</p>

		development in the power sector. Preference shall be given to the candidates with exposure in the matters relating to tariff determination, techno-economic appraisal of power projects/schemes, open access, demand side management, power system planning, operation, distribution and other activities relevant to the working of the Commission.
2.	Joint Director/ Gen & RE (01 post)	<p>a) <u>Minimum Educational Qualifications</u> Degree in Electrical/ Mechanical/ Electronics & Communication/ Electronics and Instrumentation Engineering.</p> <p>b) <u>Qualifying Service</u> Serving/Retired Officers of the Central/State Government or PSU under State/Central Government having experience of working on the post of Superintending Engineer or its equivalent in the scale of Rs.123100-209600 on regular basis.</p> <p style="text-align: center;">or</p> <p>Minimum 6 years' experience of working in the Central/State Government or PSU under State/ Central Government on the post of Executive Engineer or its equivalent in the scale of Rs. 83600-203100 on regular basis.</p> <p style="text-align: center;">or</p> <p>Minimum experience of 12 years of working in power sector out of which two years' experience in a senior assignment relating to Electricity laws, regulatory, commercial affairs, and other activities relevant to the working of the Commission.</p> <p>c) <u>Nature of Experience</u> Familiarity with electricity laws, regulatory affairs and latest development in the power sector. Preference shall be given to candidates with exposure in renewable energy, hydro & thermal generation, techno-economic appraisal of power projects/schemes and other commercial matters relevant to the working of the Commission.</p>
3.	Sr.Private Secy. (01 post)	<p>a) <u>Minimum Educational Qualifications</u> Graduate in any discipline from a recognized University.</p> <p>b) <u>Qualifying Service</u> Serving/Retired officers of the Central/State Government or PSU under State/Central Government must have experience of working on the equivalent post of Sr. Private Secretary in the scale of Rs.67400-201200 on regular basis.</p> <p style="text-align: center;">or</p> <p>Serving/Retired officers of the Central/State Government or PSU under State/Central Government having minimum 4 years'</p>

		<p>experience of working on the equivalent post of Private Secretary in the scale of Rs.56100-177500 on regular basis.</p> <p style="text-align: center;">or</p> <p>Serving/Retired officers of the Central/State Government or PSU under State/Central Government having minimum experience of 10 years working on the equivalent post of Personal Assistant/equivalent post.</p> <p>c) <u>Nature of Experience</u> Candidate must have:</p> <p>i) Working knowledge of Computer; and</p> <p>ii) Cleared matriculation examination with Punjabi as a subject.</p>
4.	Accounts Officer (01 post)	<p>a) <u>Minimum Educational Qualifications</u> B.Com or Bachelor's Degree in any discipline from a recognized university and should have passed Sectional Officer Grade examination conducted by CAG of India or SAS examination conducted by the State Government/ PSPCL or similar entities.</p> <p>b) <u>Qualifying Service</u> Serving/Retired Officers of the Central/State Government or PSU under State/Central Government must have experience of working on the post of Accounts Officer or its equivalent in the scale of Rs.56100-177500 on regular basis.</p> <p style="text-align: center;">or</p> <p>Serving/Retired Officers of the Central/State Government or PSU under State/Central Government with minimum 5 years regular service on post of SAS Acctt./ AAO or its equivalent in the scale of Rs.48700-154300 on regular basis.</p> <p>c) <u>Nature of Experience</u> Having knowledge of accounting procedure such as the procedural details for budget, drawing and disbursement, receipts and payments, statutory recoveries, fund etc., their accounting, the financial control and knowledge of Computer.</p>
5.	IT Officer (01 post)	<p>a) <u>Minimum Educational Qualifications</u> B.Tech. Computer Science/ Information Technology/ Masters in Computer Application (MCA).</p> <p>b) <u>Qualifying Service</u> Should have 5 years' experience in website operation & data management and proficiency in programming, database applications</p>

		<p>etc.</p> <p>c) <u>Nature of Experience</u></p> <p>Cleared matriculation examination with Punjabi as a subject.</p>
6.	Sr. Assistant* (03 posts)	<p>a) <u>Minimum Educational Qualification</u></p> <p>Graduate in any discipline from a recognized university;</p> <p>b) <u>Qualifying Service</u></p> <p>Serving/Retired employee of the Central/State Government or PSU under State/Central Government must have experience of working on the post of Sr.Assistant or its equivalent in the scale of Rs.46000-151100 on regular basis.</p> <p style="text-align: center;">or</p> <p>Serving/Retired employee of the Central/State Government or PSU under State/Central Government must have experience of working on the post of Jr.Assistant or its equivalent for five years in the scale of Rs.38100-120400.</p> <p style="text-align: center;">or</p> <p>Minimum 10 years of experience of working on equivalent post of Clerk with one year Diploma in Computer Education;</p> <p>c) <u>Nature of Experience</u></p> <p>Candidate must have</p> <p style="padding-left: 40px;">i) Working knowledge of Computer; and ii) Cleared matriculation examination with Punjabi as a subject.</p>

* Test will be conducted for the post of Sr. Assistant, if required.

Pay, Allowances and other terms & conditions

The eligibility criteria, pay, allowances and other terms & conditions of the service will be as per Punjab State Electricity Regulatory Commission (Appointment & Service conditions of Employees) Regulations, 2015, amended from time to time, available on Commission's website www.pserc.gov.in, under 'Regulations' tab.

The selection will be made by the competent authority on the recommendation of the Screening-cum-Selection Committee keeping in view the suitability for the post on the basis of qualifications, qualifying service and nature of experience. The term of appointment shall be as per the Regulations. The parent Department will forward the applications of eligible and

interested candidates for deputation whose services can be spared in the event of their selection, along with bio-data & ACRs for the last five years and information regarding pending and decided vigilance, disciplinary cases, if any.

The last date for seeking applications in the given proforma will be 04.10.2023. Applications will tend to get rejected if not received in time and if not supported by documentary proof.

PROFORMA OF APPLICATION

Name of the post applied for.....
 Name of the Applicant:.....
 Date of Birth*.....
 Present Address with telephone no.....
 Permanent Address with alternate telephone no.....
 Email ID:

Present post held.....
 Name of Office/Department where presently employed.....
 Date of appointment to the present post.....
 Present Grade pay & scale of pay/lumpsum amount.....
 Educational qualifications.....
 Nature of experience :

Paste self attested passport size photograph here
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Details of Employment: (Enclose a separate sheet duly authenticated by your signature, if the separate space below is insufficient)

Name of the office/ Orgn.	Post held	Nature of appointment whether regular, ad-hoc, deputation, contract etc.	From-To (Dates)	Scale of pay and basic pay & GP/Lumpsum amount	Nature of experience

* The age of the candidate should not be more than 62 years on the last date of receiving application for the post on contract'.

Signature of the Candidate

